



# OFFICE OF CIVIL SURGEON, NUH

Website: [www.healthdepartmentmewat.org](http://www.healthdepartmentmewat.org)

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Memo No. CS/NHM/2022/1890

Dated:- 16.12.2022

## VACANCIES IN NHM MEWAT (NUH)

District Health & Family Welfare Society, Mewat (Nuh) invites applications from the eligible candidates for filling up of following posts in District Nuh under National Health Mission, (NHM) Haryana, purely on contract basis, initially up to 31/03/2023, with details as mentioned below:-

Cat	Name of the Post	Essential Qualification	No. of posts	Consolidated Salary	Last Date of submission Application
1	ANM (MH-8, HWC-1)	<b>Essential:-</b> (i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. Last date for registration with Haryana Nurses Registration Council is on or before final submission date. (iii) Hindi /Sanskrit up to Matric. Age Limit:- 18 to 42 Years	9 posts (4-Gen, 1-BCA, 1-BCB, 1-EWS, 2-SC)	Rs. 9840/- p.m (As per NHM Bye Laws)	<b>30.12.2022 up to 04:00 pm (Late application form will not be entertained due to any reason)</b>
2	Audiologist & speech therapist (DEIC/RBSK)	<b>Essential:-</b> (i) B.A.S.L.P/ B.Sc. (Speech & Hearing)/ B.Sc. ASLP and registered with RCI (ii) Hindi /Sanskrit up to Matric. Age Limit:- 18 to 42 Years	1 post (UR)	Rs. 13830/- p.m (As per NHM Bye Laws)	
3	District Biomedical Engineer (Procurement)	<b>Essential:-</b> (i) B.E./B.Tech Bio-Medical Engineering from recognized University/Institution. (ii) Minimum 2 years' Experience in Bio Medical Field/Hospital, for installation, Commissioning and maintenance of Bio-Medical Equipment. (iii) Hindi/Sanskrit up to Matric. Age Limit:- 18 to 42 Years	1 post (UR)	Rs. 13830/- p.m (As per NHM Bye Laws)	
4	Staff Nurse (Maternal Health-15) (F), Staff Nurse (NBSU-3), Staff Nurse (NPCDCS-1)	<b>Essential:-</b> (i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. Last date for registration with Haryana Nurses Registration Council is on or before final submission date. (iii) Hindi /Sanskrit up to Matric. Age Limit:- 18 to 42 Years	20 posts (8-Gen, 4-BCA, 2-BCB, 2-EWS, 4-SC)	Rs. 13500/- p.m (As per NHM Bye Laws)	
5	Psychiatric Nurse (DMHP)-1	<b>Essential:-</b> (i) B. Sc. Nursing or equivalent degree from institution recognized by Nursing Council of India. Last date for registration with Haryana Nurses Registration Council is on or before final submission date and at least 2 years' experience of working in Psychiatry/mental health institution/Hospital. (ii) Hindi /Sanskrit up to Matric. Age Limit:- 18 to 42 Years		Rs. 13500/- p.m (As per NHM Bye Laws)	
6	Ayush Medical Officer (RBSK) (Female)	<b>Essential:-</b> 1. Educational Qualification for AMO (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana. Last date for registration with Haryana AYUSH Registration Council is on or before final submission date. (iii) Hindi/Sanskrit upto Matric. Educational Qualification for UMO (i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric.	1 post (SC)	Rs. 18750/- p.m (As per NHM Bye Laws)	

		<p>Essential Qualification for HMO</p> <p>(i) A degree in Homeopathy from the institute mentioned in second &amp; third schedule of Homoeopathy Central Council Act 1973.</p> <p>(ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula.</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualifications for Yoga</p> <p>(i) A degree in BNYS from any university/Institution established by law and recognized by Government.</p> <p>(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana.</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualifications for Siddha</p> <p>(i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government.</p> <p>(ii) Registered by Central council of Indian Medicine (CCIM)</p> <p>(iii) Minimum 2 years of post -qualification work experience.</p> <p>(iv) Hindi/Sanskrit upto Matric.</p> <p>Age Limit:- 18 to 42 Years</p>			
7	KMC Support Worker (SNCU) (Female)	<p><b>Essential:-</b></p> <p>(i) Matriculation from a recognized board. (ii) Hindi /Sanskrit up to Matric.</p> <p>(iii) Can read and write in Hindi. Desirable</p> <p>(iv) One year experience of working in a Govt./Private hospital/Health Institution.</p> <p>Age Limit:- 18 to 42 Years</p>	1 post (UR)	Rs. 6580/- p.m (As per NHM Bye Laws)	
8	District Consultant Public Health (HSHRC)	<p><b>Essential qualification:-</b></p> <p>(i) MBBS/Dental/AYUSH/Nursing graduate with degree/diploma in Health Management (Full time) with at least 2 years relevant work experience. Last date for registration with Medical Registration Council is on or before final submission date.</p> <p>(ii) Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p><b>Desirable:-</b></p> <p>(i) Training in Health quality like NQAS/NABH/ISO 9001:2000/Six Sigma/ Lean/Kaizen by a reputed organization will be preferable.</p> <p>(ii) Persons having previous experience of working under NHM would have an added advantage.</p> <p>(iii) Having good communication &amp; presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.</p> <p>(iv) Ability to design, conduct and publish reports.</p> <p>Age Limit:- 18 to 42 Years</p>	1 post (UR)	Rs. 16290/- p.m (As per NHM Bye Laws)	
9	Administrative Assistant (HSHRC)	<p><b>Essential:-</b></p> <p>(i) Recognized Graduate Degree with fluency in MS Office package with one year experience of managing office and providing support to Health Programme / NRHM. Knowledge of Accountancy would be an added advantage.</p> <p>(ii) Candidates having drafting skills would be preferred. (iii) Hindi /Sanskrit up to Matric.</p> <p>Age Limit:- 18 to 42 Years</p>	1 post (UR)	Rs. 12500/- p.m (As per NHM Bye Laws)	
10	District Quality Manager (HSHRC)	<p><b>Essential qualification:-</b></p> <p>(i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration.</p> <p>(ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p><b>Desirable:-</b></p>	1 post (UR)	Rs. 16090/- p.m (As per NHM Bye Laws)	

		(i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential. (ii) Persons having previous experience of working under NHM would have an added advantage. (iii) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English. (iv) Ability to design, conduct and publish reports. Age Limit:- 18 to 42 Years			
11	District Adolescent Health Officer (RKSK)	<b>Essential:-</b> (i) Degree in AYUSH system of medicine from any university/ institution recognized by the government of India. Last date for registration with Haryana AYUSH Registration Council is on or before final submission date. (ii) Registered with Board of AYUSH in Haryana. (iii) Post qualification 2 years' experience in working with health sector /programme/project. (iv) Hindi/Sanskrit up to matric. Age Limit:- 18 to 42 Years	1 post (UR)	Rs. 16090/- p.m (As per NHM Bye Laws)	
12	Gynaecologist (DHS)	<b>Essential:-</b> (i) MD/MS/DNB in Obstetrics and Gynaecology /DGO, Recognized by Medical Council of India. Last date for registration with Medical Registration Council is on or before final submission date. (ii) Hindi/Sanskrit up to Matric. Age Limit:- 18 to 65 Years	2 posts (UR)	Rs. 2 Lakh p.m (As per NHM Bye Laws)	
13	Medical Officer (NRC)	<b>Essential:-</b> (i) M.B.B.S. from a recognized institute, registered with Haryana Medical Council. Last date for registration with Medical Registration Council is on or before final submission date. <b>Desirable:</b> (ii) Knowledge of Hindi up to Matric Standard. Age Limit:- 18 to 65 Years	1 post (UR)	Rs. 50,000/- p.m (As per NHM Bye Laws)	
14	Physician (NPHCE)	<b>Essential:-</b> (i) MD, Medicine or equivalent degree from institution recognized by MCI. Last date for registration with Medical Registration Council is on or before final submission date. (ii) At-least 2 years' experience of working as a specialist in a hospital. (iii) Hindi/Sanskrit up to Matric. Age Limit:- 18 to 65 Years	1 post (UR)	Rs. 1,00,000/- p.m (As per NHM Bye Laws)	

#### Important Instructions: -

- Application form may be downloaded from Health Department Mewat (Nuh) website [www.healthdepartmentmewat.org](http://www.healthdepartmentmewat.org).
- Applications along with self-attested copies of certificates/testimonials with Non-refundable application fee of Rs. 300/- for category no. 1 to 11 and Rs. 500/- for category no. 12 to 14 (Specialists and Medical Officer) should be submitted by way of cash receipt only on or before the last submission date i.e 30.12.2022 from 09.00 am to 04.00 pm except Saturdays, Sundays and Gazetted Holidays. Cash receipt may be obtained from the O/o Civil Surgeon, Nuh at Mandikhera.
- One application will be considered for one post only. Application form without prescribed fee will be considered rejected, no separate information will be given to candidate.
- Preference will be given to the applicants residing in District Nuh. Any of the three documents out of the following to be produced for Local area weightage:-  
**(1) Passport (2) Election ID Card (3) Ration Card with Address (4) Bank Passbook/Post Office Passbook (5) Cast and Domicile Certificate with address and the photo issued by State Govt. (6) Parivar Pehchan Patra (7) Electricity Bill (not older than last three months)**
- Candidates are warned not to carry any other personal belongings including electronic or communication devices, mobile phone, Bluetooth, any type of watch, belt, cap, scarf, water bottle, wear ornaments like ring, chain, earrings etc. and correcting fluid in the examination centre. Examination official will not be responsible for the safe keeping of personal belongings and there will be no facility for storage of such personal belongings.
- Written/Proficiency/any other test if prescribed will be conducted for the applicants. Minimum 40% marks are mandatory to qualify the Written/Proficiency tests and computer skill test each. The applicants who will qualify the Written/Proficiency test will only be eligible for Computer Skill Test or further stages of recruitment.

- Relevant Post Qualification experience (any State Govt./Semi Govt./UT/any Govt. Board/Corporation) will be considered. Experience certificate should be supported with salary slip (if salary is not mentioned in Experience Certificate).
- The applicants must have to produce all original testimonials before the document scrutiny committee.
- No TA/DA will be paid to appear for Test/interview.
- Walk in interview will be conducted for the post of Specialists and Medical Officer on every Wednesday of each month till the post filled.
- Number of Posts can be increased, decreased and abolished by the District Health & Family Welfare Society, Mewat. District authorities have right to amend any clerical mistake found at any stage of recruitment process. No any claim will be entertained in this regard.
- Place of posting strictly will be allotted as per merit list.
- Selection criteria received from State Head Quarter, Haryana Panchkula vide office Memo No. NHM/Admin/HRC-1/2021-22/7591-7620 dated 20.09.2021 uploaded on the website ([www.healthdepartmentmewat.org](http://www.healthdepartmentmewat.org)) will be strictly followed.
- Further renewal of contract will be based on the satisfactory performance subjected to sanction received from State Head Quarter-NHM, Haryana, Panchkula.
- Service Bye Laws implemented by the State Head Quarter-NHM, Haryana, Panchkula will be applicable and the rules revised by time to time by State Head Quarter-NHM, Haryana, Panchkula will be applicable to all NHM contractual employees.
- These posts are non-transferable in nature. Any additional work under NHM can be assigned by appointing authorities.
- Reservation policy decided by Govt. of Haryana will be applicable for the above advertised posts.
- While due care has been taken in drafting the advertisement but possibility of inadvertent/technical error cannot be ruled out, DH&FWS reserves the right to rectify the same at any stage of recruitment process.
- Post for which the candidate is applying should be mentioned clearly.
- No court case/police inquiry/FIR should be pending against the applicant and he/she should not be convicted by any court.
- The applicants, who have obtained degrees or Diplomas or Certificates for the various courses from any institution declared fake by the University Grants Commission, shall not be eligible for being considered for recruitment to the posts advertised. It is the sole responsibility of the candidate to produce the proof of approval/authenticity of the university or degree/diploma, whenever required.
- If the applicants don't fulfil the eligibility for the applied post or any information provided by the applicants found false/fabricated or misleading at any stage of recruitment as well as after the recruitment, the candidature of such the applicant will be rejected or contract of such selected applicant will be terminated immediately without giving any further notice and legal action may be initiated against him/her.
- The contract can be terminated at any time without assigning any reason with 30 days' notice on either side.
- The contract of an employee shall be terminated by the Appointing Authority in case of insubordination, misconduct or unsatisfactory or poor performance at any time during the service.
- Last date for submission of application form is 30.12.2022 and the applications received after the last date i.e. 30.12.2022 will not be accepted in any circumstances. It is the sole responsibility of the applicants to visit the website [www.healthdepartmentmewat.org](http://www.healthdepartmentmewat.org) regularly for all the information (i.e. Schedule of Proficiency/Written/Computer Skill Test/Documents Scrutiny/Interview/Venue of the activities/corrigendum/result etc.) related to recruitment process. No individual correspondence will be made by the District Authorities. Information regarding date of Written/Proficiency/Computer Skill Test/Interview/Venue will be declared on 06.01.2023 on the Health Department, Mewat website [www.healthdepartmentmewat.org](http://www.healthdepartmentmewat.org).
- Unfilled, Half Filled or wrongly filled application forms will be out rightly rejected.

**-Sd/-**

**Civil Surgeon cum Member Secretary,  
Executive Committee,  
District Health & Family Welfare Society Mewat at  
Mandikhera.**